

School of Internal Security and SMART Policing (SISSP)

Work Portfolio

23rd December 2025

Sr. No.	Portfolio	Faculty Name
1	Director	Mr Bhawani Sinh Rathore
2	Associate Director	Ms Varsha Rathore
3	Assistant Director	Mr Vishwa Vijay Rai
4	Assistant Director Projects	Mr Kamal Singh

Sr. No.	Programmes	Programme Coordinator
1	Diploma in Police Science (DIPS) Gujarati Medium	Mr D. S. Patel Ms. Parul Vavecha
2	P.G. Diploma in Police Science & Management (PGDIPS & M) Gujarati Medium	Mr D. S. Patel Ms. Parul Vavecha
3	P.G. Diploma in Police Administration (PGDPA) Hybrid	Mr. Sagar Ghodasara
4	B. A. in Security Management (BASM)	Class Coordinators i. Ms Varsha Rathore (1 st Year) ii. Mr Sourav (2 nd Year) iii. Mr Mahadev (3 rd Year) iv. Mr Vishwa Vijay Rai (4 th Year) Programme Coordinator – Mr Vishwa Vijay Rai
5	M. A. in Police Administration & Strategic Management (MAPA&SM)	Dr Hiren Patel
6	MTEch Disaster Management	Dr. Subhajit Bandopadhyay
7	MA/MSc Disaster Management	Dr. Subhajit Bandopadhyay
8	PhD	Dr. Dolly Mishra

Sr. No.	Centres	Centre Coordinator
1	Centre for Border Management & Intelligence Studies (CBMIS)	Dr. Hiren Patel
2	Centre for Counter Insurgency & Counter Terrorism (CCICT)	Mr Bhawani Sinh Rathore Mr Vishal K.

3	Centre for Traffic Management & Road Safety (CTMRS)	Mr Vishwa Vijay Rai Mr Bimal Shah Ms. Parul Vavecha
4	Centre for Women in Police & Security Services (CWSS)	Ms. Varsha Rathore Ms. Amisha
5	Centre for Disaster and Risk Reduction (CDRR)	Dr. Subhajit Bandopadhyay Mr. Sourav Dey
6	DRR Lab	Dr. Subhajit Bandopadhyay
7	SMART Policing Lab	Mr Mahadev Mr. Sourav Dey

Sr. No.	Portfolio	Faculty/Staff Name
1	Training	Mr Kamal Singh Mr Sunil Kumar
2	Research	Dr Hiren Patel Dr Dolly Mishra
3	Education	Mr Vishwa Vijay Rai Mr. Vishal Kumar
4	Extension & Outreach (including Field Visits)	Mr Baldev Jadhav Mr G.S. Roal Mr Sunil Kumar Concerned faculty
5	Accreditations & Affiliations	Mr Kamal Singh Mr Sagar Mr Baldev Jhadav Mr G.S. Roal Ms Varsha Rathore Mr Vishal
6	Purchase & GEM Coordinator	Mr Winim Modi
8	Store Room & Stationery	Mr. Sunil Kumar Mr. Chandrakant Maheriya Mr. Amit
9	Website Coordinator	Ms. Parul Vavecha
10	Social media	Ms Varsha Rathore Ms Jharna
11	News Bulletin	Ms Jharna Ms Amisha Mr ili Karlo
12	Faculty/Staff Records i. Personal File ii. PAMS iii. RbTU	Mr Winim Modi

	iv. Student Feedback	
13	Students' Records i. Admission ii. Attendance iii. Weekly Time Table iv. Session Taken Report v. Leave & other records	Ms. Kiran Yadav
14	School Register & Records	Ms. Kiran Yadav Mr. Chandrakant Maheriya Mr. Amit
15	School Meetings i. Scheduling ii. Agenda iii. Attendance iv. Minutes	Ms. Kiran Yadav Ms Amisha
16	SISSP Building Maintenance	Mr. Sunil Kumar
17	CBCS	Mr. Sagar Ghodasara
18	Internship & Placement	Dr Dolly Mishra Dr Swati Aggrawal
19	Co-curricular Activities	Dr Swati Aggrawal Ms Jharna
20	Special Lectures Series	Dr Dolly Mishra Concern Staff
21	Conference, Seminar, Webinar	Dr. Hiren Patel Concern Coordinator
22	Flyer, Brochure	Mr. Sagar Ghodasara Concern Event Staff
23	Gender Sensitization	Ms Varsha Rathore Dr Swati Aggarwal
24	School Administration 1 i. Budget ii. MOD iii. Payment Order iv. Work Order v. RTI vi. Recruitment	Mr Winim Modi
25	MHA Report	Mr Vishal K.
26	Monthly Report	Ms. Parul Vavecha
27	SISSP LED Screen	Mr. Chandrakant Maheriya Mr. Amit
28	Library Books	Mr Vishwa Vijay Rai
29	SISSP Student Grievance Redressal	Mr D. S. Patel

		Concern Programme Coordinator & Mentors
30	Driving Simulator	Mr Bimal Shah
31	SISSP Seminar Hall	Mr. Chandrakant Maheriya Mr. Amit
32	Faculty Publication & Participation	Dr Hiren Patel
33	IQAC & NAAC	Mr Vishwa Vijay Rai Ms. Varsha Rathore Mr. Mahadev
34	ERF/Adjunct Faculty/Expert Faculty	Mr Vishal Mr. Sunil Kumar
35	Police Image Lecture	Mr Vishal
36	Raising Day Lectures	Dr Dolly Mishra
37	Suraksha Prativaarta	Ms Parul
38	Exam Nodal Officer - SISSP	Mr. Sagar Ghodasara
39	SISSP Admission	Mr Vishwa Vijay Rai Course/Class Coordinator Admission Team
40	Any other task & overall SISSP internal execution	Ms Varsha Rathore