

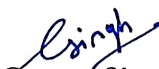
RASHTRIYA RAKSHA UNIVERSITY

SCHOOL OF NCC AND POLICE MARTIAL MUSIC BAND

Work Portfolio (A.Y. 2026-27)

Portfolio	Name of the Employee
Director I/c	Lt. (Dr.) Gaurav Singh Kushwah
Principal Technical Officer	Major Ashok Kumar
Extension Activity	Mr. Jai Ram Sharma
Training Coordinator	Mr. Renjith G.
Training Instructor	Major Ashok Kumar Mr. Renjith G Mr. Daya Ram Joshi Mr. Jai Ram Sharma Mr. Bhaskar Singh Rawat
Board of Studies	Lt. (Dr.) Gaurav Singh Kushwah Major Ashok Kumar Mr. Renjith G
Construction Coordinator	Lt. (Dr.) Gaurav Singh Kushwah
Course Coordinator	(1) Essential Musician Course: - Mr. Renjith G. (2) Refresher Course: - Daya Ram Joshi
Website Update Coordinator	Mr. Abhishekkumar Jani
Social Media Coordinator	Mr. Abhishekkumar Jani
School Meeting Coordinator-MoM	Mr. Abhishekkumar Jani
School Administration Coordinator a) Budget, Audit & Account b) Academic & Student related data c) External Engagement Management d) Admission e) Office order and Notices f) Work Order g) Payment Order h) Inward or Outward Register Maintenance i) Raise E-MoD j) Recruitment k) HR Related Data l) Staff Attendance Management m) Staff Leave Management n) File Indexing o) Management of Faculty and Staff Personnel File p) Procurement	Mr. Abhishekkumar Jani

RISE Coordinator	Mr. Abhishekkumar Jani
SNPMMB Monthly Achievement	Mr. Jai Ram Sharma
Suraksha Prativarta	Mr. Bhaskar Singh Rawat
Weekly and Monthly Update	Mr. Daya Ram Joshi
Press Note Coordinator	Mr. Renjith G.
RbTU & RbAU	Lt. (Dr.) Gaurav Singh Kushwah
School Transport Management	Mr. Abhishekkumar Jani
Band Store I/c	Mr. Mahendra Sinh Raval
School Internal Disciplinary Committee	Chairperson: Lt. (Dr.) Gaurav Singh Kushwah Member: Major Ashok Kumar Member: Mr. Renjith G. Member Secretary: Mr. Abhishekkumar Jani


 Lt. (Dr.) Gaurav Singh Kushwah
 Director I/c, SNPMMB
 Rashtriya Raksha University